

Vineyard Fast Ferry

APPLICATION FOR EMPLOYMENT (PRE-EMPLOYMENT QUESTIONNAIRE) (AN EQUAL OPPORTUNITY EMPLOYER)

PERSONAL INFORMATION:

Date: _____

First Name _____ Middle _____ Last _____ Social Security # _____

Street Address _____ Telephone # _____

City, State, Zip _____

How did you learn about job opportunities with Rhode Island Fast Ferry? _____

Are you 18 years or older? _____ Yes _____ No

Are you legally eligible for employment in the United States? _____ Yes _____ No

Have you ever been convicted of a felony within the last seven years? _____ Yes _____ No

A conviction will not automatically disqualify an applicant? If yes, please explain.

Do you have any limitations that might prevent you from performing the tasks of this position? _____ Yes _____ No

If yes, what are they? _____

EMPLOYMENT INFORMATION:

Position _____ Full-time _____ Part-time _____ # of hours _____ Rate of Pay _____

Please indicate the date you can start and the times you are available:

Date _____

(Please check appropriate boxes)

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Day							
Evening							

Availability dates are a prime factor with regard to securing employment. We open our season Memorial Day weekend and close Columbus Day weekend.

Are you employed now? _____ Yes _____ No *If so may we inquire of your present Employer?* _____ Yes _____ No

Have you ever applied to this company before? _____ Yes _____ No *If yes, when?* _____
Do you know anyone currently or previously employed by this company, if so who? _____

Are you looking for a _____ job, _____ career or _____ profession?

What motivates you to work your very best?

What is your favorite type of work and why?

How would you say you handle pressure, stress and the fast pace of the tourism industry?

Summarize other qualifications or talents acquired from employment or other experience:

EDUCATION:

Please list all schools attended and degrees received.

SCHOOL	Name and Location of School	Course of Study	No. of Years Completed	Did You Graduate?	Degree or Diploma
Graduate					
College					
Trade/Technical					
High School					

Special Skills:

Please list any foreign languages you can fluently read, write and speak:

Subjects of special study or research work:

Please list civic, athletic, or other groups that you are involved with (*Exclude organizations, the name of which indicates the race, creed, sex, marital status, color or nationality its members*):

FORMERS EMPLOYERS:

Please list the last four employers beginning with the most recent:

Dates Employed	Name and Address of Employer	Hourly Rate or Salary	Job Title/ Position	Reason for Leaving
From: To:				
From: To:				
From: To:				
From: To:				

Which of these jobs did you like best? _____

What did you like most about this job? _____

REFERENCES:

Give the names of four person who are not related to you or living with you:

Name	Address	Phone	Business	Years Known
1				
2				
3				
4				

Is there any other information you would like to tell us that would help in making the decision to hire you?

PLEASE READ:

“I CERTIFY THAT THE ANSWERS GIVEN HERE ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AUTHORIZE AN INVESTIGATION OF ALL STATEMENTS CONTAINED IN THIS APPLICATION AS DEEMED NECESSARY TO ARRIVE AT AN EMPLOYMENT DECISION. IN THE EVENT OF EMPLOYMENT, I UNDERSTAND THAT FALSE OR MISLEADING INFORMATION GIVEN IN THIS APPLICATION OR INTERVIEW MAY RESULT IN TERMINATION OF MY EMPLOYMENT. I AGREE, IF HIRED, TO ABIDE BY ALL RHODE ISLAND FAST FERRY POLICIES AND PROCEDURES, AND I ALSO UNDERSTAND AND AGREE THAT MY EMPLOYMENT IS FOR NO DEFINITE PERIOD OF TIME AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT ANY PREVIOUS NOTICE. I ALSO UNDERSTAND AND AGREE THAT THE TERMS AND CONDITIONS OF MY EMPLOYMENT MAY BE CHANGED, WITH OR WITHOUT NOTICE, AT ANY TIME BY THE COMPANY. I UNDERSTAND THAT NO COMPANY REPRESENTATIVE OTHER THAN ITS PRESIDENT, AND THEN ONLY IN WRITING AND SIGNED BY THE PRESIDENT, HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIC PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING.”

Signature

Date

DO NOT WRITE BELOW THIS LINE

INTERVIEWED BY

DATE

NEATNESS

ABILITY

HIRED _____ YES _____ NO

POSITION

SALARY/WAGE

DATE REPORTING TO WORK

REMARKS:

APPROVED BY

DATE